

American Legion Auxiliary Unit 1, Wheeling  
Meeting Date/Time: 02/04/2025 @ 7:00 PM

February 2025 Meeting Notes

Meeting called to order by President Michelle Powell  
Prayer led by Melissa Stegman  
Pledge of Allegiance and Preamble recited by all members.  
Auxiliary Mission Statement recited by President Michelle Powell

Roll Call of Officers:	PRESENT	NOT PRESENT
President- Michelle Powell	X	
1 <sup>st</sup> Vice- Melissa Stegman	X	
2 <sup>nd</sup> Vice- Denise Wycherley		X
Secretary- Courtney Clark	X	
Treasurer-		
Chaplain Martha Bloomfield		X
Sgt at Arms- Marcia Bolner		X
Historian Sandy Koontz		X

Other Members Present: Denise Abell, Sandra Cardwell and Lois Sine-Hoffman.  
Guest Present: Pattie Kota

Total Present: 6  
Total Voting Members: 5

**SECRETARY:**

Minutes from the January 2025 meeting were read by Secretary Courtney Clark.  
Motion made by Melissa Stegman to accept minutes. Motion seconded by Sandra Cardwell. Discussion: None. In favor 5, Against 0, Motion carried.

**TREASURER:**

Finance Report provided by Courtney Clark. Treasurer position is vacant.

**UNITED**

General Fund- \$1799.70

Poppy Fund- \$503.55

The unit did not receive a statement from United Bank confirming the amounts, but President Michelle Powell contacted the bank to confirm information.

Motion made by Lois Sine-Hoffman to accept amounts. Motion seconded by Sandra Cardwell. Discussion: None. In favor 5, Against 0, Motion carried.

## President's Report

- Mid-Winter Conference
  - o Michelle requested members bring coloring books to the post or conference to donate. The coloring books will be distributed to children in the hospital.

## Sick Call & Relief

- Sandy Koontz
- Marilyn Collins
- Michelle Powell passed around a card for members to sign and will mail to members. A prayer was also provided by Melissa Stegman for members' health and recovery.

## New Member- None

## OLD BUSINESS:

### Oratorical Contest

- High School students participated in the contest on 01/12/25 at 1 PM at the Moundsville Court House. There were 3 Wheeling Park HS students who attended.

### Auxiliary Fun Night

- Members who attended painted a wooden snowman. Michelle thanked members for attending.
- The next fun night is scheduled Feb 18 @ 7 PM. Members will be painting bunnies for Easter door hanger. Cost is \$5.

### First Friday

- Will be held Feb 6 (Thursday) @ 6 PM and not on Friday Feb 7 due to Mid-Winter Conference being held at Oglebay on Feb 7. Those attending Mid-Winter were invited to attend and to see the building remodel.

### Legion Riders

- Pancake Breakfast is scheduled 03/09/25 @ 8 AM. Donations accepted.

### Legion Birthday Dinner and National Commander

- Scheduled 03/21/25 @ 6 PM. Business Attire and \$25.00 per ticket. RSVP by 03/08/25.

### Steak Fry

- Scheduled 04/04/25; Doors open at 5 PM and cooking begins at 6 PM.
- Donations need to be at the Post by 03/22/25.

### First District Spring Meeting

- Scheduled 04/27/25 at Cameron, WV and starts at 9 AM

## NEW BUSINESS

### Walmart Gift Card Raffle

- Tickets are \$5.00 each and are available for purchase.

## COMMITTEE REPORTS:

### Constitution and By-Laws

- Michelle submitted amendments/changes to Department, and they were approved.

### Membership

- Unit 1 is currently at 30 paid members.

### Girls State

- Michelle has contacted Betsy Jones at Wheeling Park HS and there are 8 girls interested in attending.
- Michelle and John will meet with Linsly on 02/12/25 about Girls State.

### Standing Rules

- A copy is placed in the filing cabinet with Tax exempt documents.
- Michelle reviewed the rules/changes.
  - o New
    - Officers need to attend 75% of regular meetings; can only miss 25%
    - Officers will have keys to the building and return when position is vacated.
    - Senior membership dues must meet the National dues amount and not exceed more than \$10 of that National amount.
    - Mandatory funds shall be paid to the Department by October.
  - o Motion made by Lois Sine-Hoffman to accept changes. Motion seconded by Courtney Clark. Discussion: None. In favor 5, Against 0, Motion carried.
  - o Michelle will submit to Rhonda Best.

### Correspondence:

None

### For the Good of the Unit:

None

### Next Meeting:

Fun Night- February 18, 2025 @ 7 PM.

Monthly Meeting- March 4, 2025 @ 7 PM.

Closing Prayer/Benediction: Melissa Stegman

Closing Statement: President Michelle Powell

Adjourned by President Michelle Powell at 7:51 PM

Quarter Drill for Education

Notes Taken: 02/04/25

Typed: 03/03/2025

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Courtney L Clark  
Auxiliary Unit 1, Wheeling  
Secretary

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Michelle Powell  
Auxiliary Unit 1, Wheeling  
President