

American Legion Auxiliary Unit 1, Wheeling  
Meeting Date/Time: 01/07/2025 @ 7:01 PM

January 2025 Meeting Notes

Meeting called to order by President Michelle Powell  
Prayer led by Melissa Stegman  
Pledge of Allegiance and Preamble recited by all members.  
Auxiliary Mission Statement recited by President Michelle Powell

Roll Call of Officers:	PRESENT	NOT PRESENT
President- Michelle Powell	X	
1 <sup>st</sup> Vice- Melissa Stegman	X	
2 <sup>nd</sup> Vice- Denise Wycherley		X
Secretary- Courtney Clark	X	
Treasurer-		
Chaplain Martha Bloomfield		X
Sgt at Arms- Marcia Bolner	X	
Historian Sandy Koontz	X	

Other Members Present: Denise Abell and Sharon Ebbert

Total Present: 7

Total Voting Members: 6

**SECRETARY:**

Minutes from the December 2024 meeting were read by Secretary Courtney Clark.  
Motion made by Sandy Koontz to accept minutes. Motion seconded by Sharon Ebbert.  
Discussion: None. In favor 6, Against 0, Motion carried.

**TREASURER:**

Finance Report provided by Courtney Clark. Treasurer position is vacant.

**UNITED**

General Fund- \$1024.70

Poppy Fund- \$313.55

The unit did not receive a statement from United Bank confirming the amounts.

**President's Report**

**Volunteer Projects**

- President Michelle Powell asked if members returned their list of volunteering ideas.

### Spirit- Auxiliary Newsletter

- President Michelle Powell advised members that Son's of American Legion National Executive Committee, Jacob McCarty, asked units to have a coloring book drive for donation at Mid Winter Conference.

### Sick Call & Relief- None

### New Member- None

### OLD BUSINESS:

#### Christmas Party-

- Legion family party was held with about 80 people in attendance. There was a lot of food.

#### Kroger Gift Card Raffle

- The raffle was pulled 12/06/24 and winner was Joy Murphy.

#### Poppy Day

- Fundraising was held on 12/07/24 from 10 AM to 5 PM at Cabela's. The Legion family raised \$195.00 during the day.

#### Post 1 Baseball Awards Banquet

- The banquet was held 12/29/24 with 18-20 boys in attendance. The boys received a ring and shirt. Members who attended commented the boys were polite.

### NEW BUSINESS

#### Oratorical Contest

- High School students will participate in a contest on 01/12/25 at 1 PM at the Moundsville Court House.

#### Auxiliary Fun Night

- Will be held 01/21/25 @ 7 PM. Members will paint a snowman craft for the price of \$5-\$10 per person.

#### National Auxiliary President

- A meet and greet (finger foods) will be held at the Post 1 on 02/06/25.

#### Department of WV Mid Winter Conference

- Will be held 02/08/25 at Oglebay Resort in Wheeling, WV.
- Registration is \$30 in advance.
  - o Courtney Clark made a motion for Unit 1 to pay the registration fee for members who want to attend Mid Winter. Motion seconded by Sharon Ebbert. Discussion: None. In favor 6, Against 0, Motion carried.
  - o Those interested in attending are Michelle Powell, Melissa Stegman, Courtney Clark, Sandy Koontz and Marcia Bolner.

#### Poppy Wreath

- Courtney will be making a Poppy wreath to take to Mid Winter for contest.
- Courtney made a motion requesting members approve for her to take the wreath to Mid Winter. Discussion: None. In favor 6, Against 0, Motion carried.

### Legion Birthday Dinner

- Will be held 03/21/25 and will be \$25.00 per person.
- Courtney will be making a flyer.

### Legion Steak Fry

- Will be held at Post 1 on 04/04/25 and will be \$25.00 per person.
- Doors will open at 5 and cooking will begin at 6 PM.
- Courtney will be making a flyer.

### ALR Poker Run

- Will be held on 09/20/25 @ 11 AM.
- Registration @ 10 AM.
- Tongue N Cheek will be \$15.00 per person.

### ALR Pancake Breakfast

- Will be held on 03/09/25, 8 AM to 1 PM.
- Cost will be by donation.

### Tax Exempt

- Courtney will complete the 990 (once bank statements are received).

### Fundraising Committee

- Steak Fry donations need to be at Post 1 on/before 03/22/25.
- Members requested to get items donated.

### First Friday

- Will be held on THURSDAY 02/06/25 @ 6 PM (for February).

### Resolution

- Courtney Clark made a motion for unanimous endorsement of Michelle Powell for 2025-2026 American Legion Auxiliary Department of WV Historian. Discussion: None. In favor 6, Against 0, Motion carried.
- Resolution was typed for submission to ALA Department of WV.

### Committee Reports:

#### Constitution & By-Laws

- Michelle Powell will send updated documents to Peggy Schwartz.

#### Membership

- Unit 1 achieved 100% membership.
- Courtney Clark confirmed 30 paid members.

#### Girls State

- Michelle Powell will send a letter to Wheeling Park High School for those interested in attending.
- Girls State is \$300/girl.

#### Standing Rules Committee

- Officers will meet 01/21/25 @ 6 PM to review the current standing rules and what needs updated.
- Michelle Powell would like to add that officers have keys to the building. Those keys will be returned to Legion upon end of term.

Correspondence:  
None

For the Good of the Unit:  
None

Next Meeting:  
Fun Night- January 21, 2025 @ 7 PM.  
Monthly Meeting- Feb 4, 2025 @ 7 PM.

Closing Prayer/Benediction: Melissa Stegman

Closing Statement: President Michelle Powell

Adjourned by President Michelle Powell at 8:06 PM

Quarter Drill for Education

Notes Taken: 01/07/25  
Typed: 01/21/25

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Courtney L Clark  
Auxiliary Unit 1, Wheeling  
Secretary

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Michelle Powell  
Auxiliary Unit 1, Wheeling  
President