

American Legion Auxiliary Unit 1, Wheeling
Meeting Date/Time: 05/06/2025 @ 7:02 PM

May 2025 Meeting Notes

Meeting called to order by President Michelle Powell

Prayer led by Melissa Stegman

Pledge of Allegiance, Preamble and Mission statement recited by all members.

Roll Call of Officers:	PRESENT	NOT PRESENT
President- Michelle Powell	X	
1 st Vice- Melissa Stegman	X	
2 nd Vice- Denise Wycherley		X
Secretary- Courtney Clark	X	
Treasurer-		
Chaplain Martha Bloomfield		X
Sgt at Arms- Marcia Bolner	X	
Historian Sandy Koontz	X	

Other Members Present: Denise Abell, Lois Sine-Hoffman, Janet Jaquay, Diana Mey

Total Present: 9

Total Voting Members: 8

SECRETARY:

Minutes from the April 2025 meeting were read by Secretary Courtney Clark.

Motion made by Janet Jaquay to accept minutes. Motion seconded by Diana Mey.

Discussion: None. In favor 8, Against 0, Motion carried.

TREASURER:

President Michelle Powell obtained bank statements for 03/31/25.

General Fund

February 2025→ starting balance \$1,769.70, ending balance \$1,579.70

March 2025→ starting balance \$1,579.70, ending balance \$2,340.10

Poppy Fund

February 2025→ starting and ending balance \$503.55

March 2025→ starting and ending balance \$503.55

Finance report will be on file for audit.

Michelle Powell attended an online training and was advised the finance reports can be filed for end of year (June 2025) audit.

PRESIDENT'S REPORT

Post Bar

- Due to liquor license being received, members will need to pay for drinks.
- Pop, water and beer at \$1.00 each. Mixed drinks are \$2.00.

Department

- Will increase yearly dues from \$25 to \$27. This will be voted on at Summer Conference in Huntington in July 2025.
- Local unit will keep \$8 from the \$35 yearly dues.
- Child Welfare Fund is being renamed to Child Well-being Fund

ALA Department Means & Ways

- Local unit did not have any winners.

Sick Call & Relief

- Miles Epling (past National Commander, past Department Adjutant) passed away. Michelle Powell sent a card from the unit.
- James Dague passed away.
- A prayer was also provided by Melissa Stegman for members' health and recovery.

OLD BUSINESS:

Steak Fry

- Was held 04/04/25 and ALA received \$1,514.93 in profit from the event.
- Melissa Stegman shared the Post has a general fund and a raffle account. All steak fry bills were paid out of the raffle account. Profit was \$4,000.
- There were 30 volunteers the day of event.

Membership Recruiting Event

- The Home and Garden Show at the Highlands Sports Complex was April 11-13, 2025. Michelle Powell attended and obtained one new member.

ALA 1st District Spring Conference

- Michelle Powell and Melissa Stegman attended.
- There was a Chaplain ceremony honoring those ALA members who passed away over the past year.
- Elections of officers was held. President will be Mary Richards from Unit 3, Moundsville and 1st Vice will be Michelle Powell from Unit 1, Wheeling. All other positions remained the same.

Washington Wild Things Baseball Night

- Scheduled 05/31/25 @ 5:30 PM; game is 7:05 PM
- \$30 per person is needed with RSVP to John Powell ASAP.

NEW BUSINESS

Post 1 Liquor License

- Michelle Powell shared the Post paid \$5,000-\$7,000 for the license. There will be a nominal fee yearly to maintain the license. Michelle asked if the members wanted to donate any money to the Post to help cover the cost.
- There was discussion that the Unit receives 40% of proceeds from any event. Money from the bar/liquor license goes to the Legion and Unit 1 doesn't see any profit from it.

- Motion made by Diana Mey to donate \$500 to Post 1 and seconded by Melissa Stegman. In favor 7, Against 1, Motion carried.

Supplies

- Michelle Powell advised Post 1 purchased a box of paper for the copier and advised the Unit should purchase a box since members have made copies for notes, events, etc.
- Courtney Clark advised Standing Rules include supplies can be purchased by an officer up to \$100 without a vote.
- Lois Sine-Hoffman volunteered to donate a 3 hole punch.
- Michelle Powell will purchase a box of paper from Walmart or Sam's Club.

Memorial Day Ceremony

- Scheduled 05/26/25 @ 11 AM at Waterfront

Post 1 Picnic

- Scheduled 07/05/25. Members to bring covered dish.
- Fireworks by Elm Grove Civics. Smiley Van (picture opportunity) 6-8 PM.

First District Picnic

- Scheduled 07/27/25 @ Benwood City Park located at 4th Street, Benwood, WV

103rd Department of WV Convention

- Scheduled July 10-12, 2025, in Huntington, WV
- Registration is \$20 per attendee.
- Courtney Clark made a motion for Unit to pay registration for any member attending and seconded by Melissa Stegman. Discussion: None. In favor 8, Against 0, Motion carried.

2025-2026 Officers

President Michelle Powell, First Vice Melissa Stegman, Second Vice Sandy Koontz, Secretary Courtney Clark, Treasurer Diana Mey, Historian Lois Sine-Hoffman, Chaplain- (vacant), Sgt-At-Arms Marcia Bolner

COMMITTEE REPORTS:

Membership

- Unit 1 has 31 paid members and 1 PUFL (Janet Leasure).
- New member, Marie Farnsworth, applied at the Home & Garden Show.

Girls State

- Unit 1 will send 4 girls from Wheeling Park HS and 1 from Linsly.
- Unit needs \$300 to send the 5th girl.
 - o Motion made by Courtney Clark for unit to pay the \$150 if Post 1 is giving \$150. If Post 1 doesn't give \$150, then ALA Unit 1 should pay \$300 for the 5th girl. Motion seconded by Diana Mey. Discussion: None. In favor 8, Against 0, Motion carried.

Standing Rule

- Rhonda Best reviewed Unit 1's document and suggested about spelling out what officer positions can purchase supplies.

- Motion made by Courtney Clark to list all officer titles of who can purchase and seconded by Sandy Koontz. Discussion: None. In favor 8, Against 0, Motion carried.

Miklas Raffle

- Tickets available at Post 1 and will be handed out after the meeting.

Chef Adam Spaghetti Dinner

- He will be hosting a monthly dinner at Post 1.
- Scheduled 05/08/25 @ 5 PM and it's \$20 per person.

Correspondence:

None

For the Good of the Unit:

None

Next Meeting:

Fun Night- May 20, 2025 @ 7 PM.

Monthly Meeting- June 3, 2025 @ 7 PM.

Closing Prayer/Benediction: Melissa Stegman

Adjourned by President Michelle Powell at 7:54 PM

Quarter Drill for Education

Notes Taken: 05/06/25

Typed: 05/07/2025

Courtney L Clark
Auxiliary Unit 1, Wheeling
Secretary

Michelle Powell
Auxiliary Unit 1, Wheeling
President